**STEEPLE BUMPSTEAD PARISH COUNCIL MEETING @ The Lecture Hall, Chapel Street, CB9 7DQ.**

**ON Thursday 14th October 2021 at 7.30pm**

**Chairman:** Cllr Jon Borges

Present:

Also in attendance: Cllr Peter Schwier

Parish Clerk: Mrs Julia Howard

Members of the Public:

**M I N U T E S**

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| **21/259** | **Welcome and to receive apologies for absence** | **Chairman** |
| **21/260** | **Declarations of Interest** To declare any Disclosable Pecuniary, Pecuniary or non-Pecuniary Interest relating to items on the agenda. | **All** |
| **21/261** | **To approve the minutes** (previously circulated) of the Parish Council meeting held on 9th September 2021. | **Chairman** |
| **21/262** | **Question Time** Public Participation Session with respect to items on the agenda and other matters of mutual interest. Please note: The maximum time allowed for this item is 15 minutes but may be extended at the discretion of the Chairman | **Chairman** |
| **21/263** | **District Councillor’s Report** (circulated) – Invitation to Cllr Diana Garrod, Braintree District Council to address the meeting. | **Chairman** |
| **21/264** | **County Councillor’s Report** - Invitation to Cllr Peter Schwier, Essex County Council to address the meeting on matters of mutual interest. | **Chairman** |
| **21/265** | **Casual Vacancy - Co-option to Parish Council** To consider applications received to co-opt Councillors to fill the 2 casual vacancies. Two applications received to date. | **All** |
| **21/266** | **Village Emergency Co-ordinators –** to allocate additional co-ordinators following recent resignations | **All** |
| **21/267** | **Village GP surgery** **–** to provide an update and determine further action on the proposal to close the village surgery | **All** |
| **21/268** | **SBNN meeting with the Chair of Braintree District Council,** – to provide an update following this meeting on 29/9/21 | **Chairman** |
| **21/269** | **Item 1. Planning Applications – Received as at 8/10/21**  21/02888/HH - Schoolings, 20 Church Street, Steeple Bumpstead - Alterations to *21/01521/HH* reduction in size of proposed new shed/workshop and relocation of existing shed adjacent to the new building. | **All** |
|  | **Item 2. Planning Applications – Decisions made by Delegated Powers as at 8/10/21** for note and ratification.  21/02819/TPOCON – 17 Water Lane, CB9 7DS. Notice of intent to carry out works to trees in a Conservation Area, tree reductions to 3 trees. – *no objection*  21/02770/TPO – 39 Chapel Street, CB9 7DQ. [Notice of intent to carry out works to 3 trees protected by Tree Preservation Order 26/89 - G1 one of which over hangs on the drive and cars which is causing damage to the cars - Lime](https://publicaccess.braintree.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QZ2KG8BFFWZ00&prevPage=inTray) – *no objection*  21/02827/TPCON – 39 Chapel Street, CB9 7DQ. - [Notice of intent to carry out works to trees in a Conservation Area – to significantly reduce the size of 13 trees up to the height of 2.5 metres, trim the top slightly to make them look even - these are tall Conifers](https://publicaccess.braintree.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QZDIYKBF07E00&prevPage=inTray) – *no objection*  Full details can be found on the Braintree District Council Planning Portal.  **Item 3. Planning Applications –** To note any decisions received as at 8/10/21  21/02501/COUPA – Wildings Farm, Wildings Lane. Prior approval for the change of use of agricultural building to a dwellinghouse (Class C3), and for associated operational development - Change of use to 1no. residential dwelling  ***status – Prior approval not given.***  21/02541/FUL - Land At 16 Church Street, Church Street. Demolition of existing outbuilding and erection of 1No. 3-bedroom dwelling house. Alterations to existing site access. ***Status -* *Pending Consideration.***  21/01624/OUT – Land north of Blois Road. Outline planning permission with all matters reserved apart from access, for two detached dwellings. – ***Status – Refused.***  **Item 4**. **Neighbourhood Plan** (standing Item) to provide an update on the progress or status of the Neighbourhood plan | **Chairman** |
| **21/270** | **Finance and Administration**  **Item 1. Accounts for Payment –** to review and approve monthly accounts (receipts and payments) and for approval of monthly invoices and payments due  **Item 2. Clerks report –** for note and comment  **Item 3. Annual Governance and Accountability Return** (AGAR) – Notice of Conclusion of Audit. Report from the External Auditor (circulate). For note and comment.  **Item 4. Website –** to seek content from Councillors to update the website | **All** |
|  | **O T H E R I T E M S F O R D I S C U S S I O N** |  |
| **21/271** | **Open Spaces –** to consider issues that have been raised to the PC, to note action taken and to determine any further actions  **Item 1. Mole Hills at the Camping Close –** as reported by a member of the public  **Item 2. Damaged play area edging –** a quote has been requested for repair to the edging (not yet received)  **Item 3. Cattle at Moynes park** – to note that there are now cattle in the field bordering the public footpath | **All** |
| **21/272** | **BALC meeting –** to share an update from the BALC meeting on 7th October. | **Chairman** |
| **21/273** | **Village Hall Committee Meeting –** to share information regarding the Committee meeting of the Village Hall | **Cllr Borges** |
| **21/274** | **Remembrance parade Sunday 14th November –** to confirm the plan for the remembrance Sunday parade and determine any further action | **Cllr Westrope** |
| **21/275** | **Information Sharing** – items for future meetings / information only | **All** |
| **21/276** | **Next Meeting** – Thursday 11th November 2021, 7.30pm venue tbc (due to covid restrictions we will review the location of the meeting each month). | **Note** |
| **21/2767** | **Meeting Close** | **Note** |
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